

GAYLORD COMMUNITY SCHOOLS

FINGERPRINT INFORMATION

1. Complete Livescan Fingerprint Request Form
2. Schedule fingerprint appointment as directed on Fingerprint Request Form
3. Bring check or money order to appointment
4. Bring LIVESCAN FINGERPRINT REQUEST form to appointment
5. Fingerprint results will be sent directly to GCS..
6. Once results are in, application will be distributed to appropriate management.

Gaylord Community Schools

An NCA Accredited School District

LIVESCAN FINGERPRINT REQUEST

Date fingerprinted: _____ Type of picture ID presented: _____

APPLICANT INFORMATION

Must provide a picture ID to be printed

Applicant Name _____
Last, first, middle

Date of Birth _____ Race _____ Sex _____

Applicant address _____
Zip _____

Applicant phone number _____

REQUESTING AGENCY INFORMATION

Agency ID: 909A Agency Name: Gaylord Community Schools

Reason fingerprinted:

SE	-School employment, mcl 380.1230	\$54.00 + \$16.00 LS Fee
----	----------------------------------	--------------------------

****Disclaimer: Any and all fingerprints processed with incorrect fingerprint codes/reasons, etc are the responsibility of the REQUESTING AGENCY. MSP will charge for second requests due to incorrect fingerprint reason. ****

Michigan Live Scan Locations

Available by appointment only. Call us toll-free at (866) 226-2952 or go to <http://www.l1id.com/index.php> to schedule an appointment. Click on Services – Fingerprint Services. Listing current as of 08/23/07. Subject to change without notice.
 e/o = Every Other Week

NORTHEAST REGION LOCATIONS	CITY	HOURS
Cheboygan-Otsego-Presque Isle ESA, 6065 Learning Lane	Indian River	e/o Monday 9-3
Diocese of Gaylord, 611 West North Street	Gaylord	e/o Wednesday 9-3
Clare-Gladwin ISD, 4041 E Mannsiding Road	Clare	Monday 10-3
Rapid Results, 234 South 2nd Street	Alpena	M – F 8-3:30 Saturday & Sunday 7:30-11:30
Joscose RESA - 27 N. Rempert Rd.	Tawas City	*e/o Tuesday 10-3 Ending 8/21*
Days Inn of Tawas City, 1020 W. Lake St, Meeting Room	Tawas City	*e/o Tuesday 10-3 Starting 9/4*
COOR ISD, 11051 North Cut Road	Roscommon	e/o Friday 9-3
Super 8 Motel, 5828 Nelson A Miles Pkwy, I-75 exit 251	Grayling	e/o Thursday 9-4
Medical Arts Clinic, 335 E Houghton Ave, Please use the rear parking lot & entrance	West Branch	e/o Friday 10-3